



Terms and conditions and call for applications for 4 grants to participate in the Politicians Listening to Us (PLUS) project as an integral member of the group of participants from Portugal in the scope of Europe's Erasmus+ programme

These terms and conditions govern the applications for and award of 4 grants for participation in the PLUS (Politicians Listening to Us) project. The PLUS project is organised by the Three Cultures of the Mediterranean Foundation and coordinated with organisations from the different participating countries. It is framed within Europe's Erasmus+ programme and consists of research carried out by 40 young people from the Euro-Mediterranean area and the subsequent pooling of knowledge regarding the support, or lack thereof, offered by different policies for ventures in the social economy. The 4 participants chosen will be included in the group that represents Belgium in this project.

Article One.- BACKGROUND

This initiative is part of Europe's Erasmus+ programme, promoted by the European Union through the INJUVE Youth Institute of Spain (Ministry of Health, Social Services and Equality of the Government of Spain), with support from the Regional Government of Andalusia through the IAJ (Andalusian Youth Institute).

The PLUS (Politicians Listening to Us) project pertains to Key Action 3 of the Erasmus+ programme. That action focuses on dialogue between young people and policymakers, the aim being to have young people's voices and opinions heard when political decisions are made.

The project is an initiative led in Spain by the Three Cultures of the Mediterranean Foundation, along with 9 organisations from countries in the Euro-Mediterranean region – Belgium, Egypt, France, Israel, Italy, Morocco, Portugal, Tunisia and Turkey – as set out in the attached document, Annex I. The theme to be considered concerns the political measures that in different countries encourage the social economy as a driving force for long-term sustainable development. Bearing in mind that young people are among the groups most affected by unemployment, it is considered that social economy endeavours by young people may help lessen joblessness among youths. However, to achieve this, political support via measures that foster such entrepreneurial initiative is vitally important.

The **PLUS** project activities in the scope of the grants help bring together young people from European and neighbouring Mediterranean regions to encourage accomplishment of the goals of the Europe 2020 and Europe 2030 strategy of the Strategic Framework for European cooperation in education and training and the European Youth Strategy. This is done via meetings between them and makers of decisions in the youth scope. In this regard, the activities favour mobility of young people, informal learning, contact with other cultures and languages, and consideration of issues associated to respective ventures.

Article Two.- NUMBER

Each consortium member country will be responsible for selecting **four** young people who will take part in the project along with one representative from each of the collaborating bodies, making for a group comprising a total of 50 people who will undertake the actions described in the attached annex and which are briefly explained below. This announcement of grants is made with a view to selecting **four** participants from **Portugal** in a process overseen by the CoopCASA.

Egalitarian participation with respect to gender will be encouraged in each of the countries, so a heterogeneous group can be formed in accordance with the applications submitted.

Article Three.- AIM AND DURATION OF THE GRANTS

The activities the participants should carry out will be developed in two work phases:

Phase I: Activities to prepare for the international meeting.

The group of four participants from each country, in this case Portugal, will devote time to researching information and documentation on **support for Portuguese policies to develop the social economy**. This information-gathering effort can be done at local, regional and state level. The information can be gathered from publications, media outlets and the internet, etc, as well as through direct contact with political officials. CoopCASA will supervise and monitor this research and review work.

Drafting of a joint document with results obtained by the group. This document will include information about existing subsidies, support offices, seminars, meetings on good practices and other activities regarding the social economy which have been developed or are being organised in Portugal.

This first phase will be carried out from January to May 2016.

Phase II: International meeting in Seville, Spain

Once each group has completed Phase I the results of all the research will be pooled. For that purpose an international meeting will be held on **17-24 July 2016 in the city of Seville, Spain**.

Among other things, the activities programme will include contact with policymakers from the Regional Government of Andalusia and the city of Seville, visits to official institutions and meetings with experts in political science and social economy.

Each group will explain the result of its research and a joint proposal document will be produced and forwarded to political representatives at different levels. All activities will be conducted in English, whereby the participants should be able to work comfortably in that language.



Article Four.- MANNER AND DEADLINE FOR SUBMITTING APPLICATION

The applications for the first call should follow the form indicated in Annex III and be submitted by the deadline of 2 p.m. on 4th December 2015.

The applications for the **second call** should follow the form indicated in Annex III and be submitted from the **1st to the 17th of March 2016, by the deadline of 6 p.m.** The applications should be submitted by email to c.a.s.artistica@gmail.com . Please note that applicants in this phase may receive an invitation for an interview in order to discuss further their motivation and aspirations for the project.

Applications should include the following documentation:

- a) Curriculum Vitae in English in Europass format;
<https://europass.cedefop.europa.eu/pt/home>
- b) [Annex III](#) duly completed in English (application form);
- c) Statement of responsibility confirming the veracity of all documents as well as of the information sent in [Annex IV](#);
- d) Cover letter.

Submission of an application implies acceptance of all the articles contained in this document.

Article Five.- CONTENT OF THE GRANT

1. The grant will cover the following items:
 - 1.1 Lodging with full board at a university residence situated in the centre of Seville in a double-use double room with bathroom, free wi-fi and air conditioning. Board will consist of breakfast, lunch and dinner;
 - 1.2 Medical insurance;
 - 1.3 Travel in train or bus from the home residence to and from Seville;
 - 1.4 For participants from other countries who need a visa, the costs will be covered by the grant.
2. The grant will not cover extra costs that may be personally incurred by each participant while the activity is carried out.

Article Six.- CANDIDATE REQUIREMENTS

1. EU citizenship.
2. Between 20 and 30 years old.



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3. Advanced knowledge of the English language, because the entire activities programme will be carried out in English. (With the interviews that will be held we will ensure that the applicants have fluency in English)

4. Involvement and interest in issues concerning the social economy, participation by citizens in political decisions, activity in associations, social commitment and responsibility vis-à-vis society. Interest in Portuguese social policies and governmental initiatives.

Article Seven.- CANDIDATES' COMMITMENT

The candidates pledge to take part in the necessary preparatory work and to attend all working sessions which will be held daily in the morning and afternoon. They also commit themselves to active participation in the activity's preparatory proposals, which must indispensably be carried out so that the information can later be pooled with the participants from other countries. The Three Cultures Foundation may ask the participants to advance some of the work and the contacts being made to ensure proper development of the previous phase. Should any participant fail to comply with the Phase I activities he or she may be excluded from the group of selected applicants; the alternates on the list will then be contacted in due order to ascertain availability to participate.

Article Eight.- SELECTION COMMITTEE

1. The grant beneficiaries will be selected by a Committee formed by:
 - a. The Director of CoopCASA;
 - b. The person in charge of the Project at CoopCASA;

2. The Committee will evaluate the content of Annex III as well as the applicants' CVs based on the characteristics of the grants and the rest of the documentation to choose the profiles that are most suitable. It will draw up a list which includes the candidates who have scored the most points as well as four alternates with points in descending order.

Article Nine.- SCORING

The Selection Committee will evaluate the files submitted by the applicants, considering an upper limit of 10 points and will choose the 4 candidates most appropriate for the group from Portugal. Motivation to participate, involvement in similar activities, mastery of the English language and experience in the area of volunteering and associations will be taken into account and scored as follows:

1. **CV:** Up to a maximum of 4 points. Those aspects of the CV which emphasise the ideals and commitment of young people with their social milieu will be considered. In that regard, 1 point

will be given to those CV items deemed most important for a project of these characteristics, such as:

- Volunteering activities: 1 point
- Membership in associations: 1 point
- Erasmus and/or exchanges: 0.5 points
- Participation in activities related to the social economy: 1 point
- Participation in discussion groups: 0.5 points

2. **Knowledge of English:** Up to a maximum of 2 points. Given the diverse languages taking part, English will be used as the common working language. It is therefore vital to be able to work smoothly in that language. The scoring will be as follows:

- A2: 0.5 points
- B1: 1 point
- B2: 1.5 points
- C1: 2 points

3. **Annex III. (Application form):** Up to a maximum of 3 points. The aim is to evaluate the interest as well as application of the results of the personal experience in future joint projects. To evaluate this document, the following parameters will be considered:

3.1 Justification of the academic/professional reasons for the desire to take part in the project (up to a maximum of 1 point);

3.2 Degree of knowledge of the subject matter to be worked with during the project: social economy, participation of young people in political life, management of diversity, intercultural dialogue and international cooperation, etc (up to a maximum of 1 point);

3.4 Consistency and clearness of the applicant's description of interests (up to a maximum of 0.5 points);

3.5 Grammatical correctness (up to a maximum of 0.5 points).

4 **Presentation letter:** Up to a maximum of 1 point. This letter will set out the personal/cultural/social/professional reasons and the motivation for taking part in this project.

Article Ten. GRANT AWARD AND RESOLUTION.

After having examined and evaluated all the documentation, the Committee will draw up a proposal containing the list of pre-selected candidates and alternates, which will be forwarded to the management board of the Three Cultures of the Mediterranean Foundation so that the grants can be definitively awarded. The CoopCASA will personally inform the selected grant recipients and will publish the respective resolution on the corresponding website: www.coopcasa.wordpress.com



Once published, the selected participants must send an email to the address c.a.s.artistica@gmail.com containing a signed document whereby they accept the grant they receive and pledge to respect and comply with the provisions of this call for applications. That document will be sent by CoopCASA to the selected participants and to the alternates as appropriate.

4. Any question or controversy that may arise with respect to issues concerning these terms and conditions will be resolved by the Selection Committee of the CoopCASA.

5. CoopCASA nevertheless reserves the right to modify these terms and conditions. If such occurs it will be announced reasonably well in advance and in any case with enough time for eventual applicants to comply. Any change in the terms and conditions must be accepted by the Three Cultures of the Mediterranean Foundation and will be announced reasonably well in advance and in any case with enough time for eventual applicants to comply.

Caldas da Rainha, 1st March 2016

Director of CoopCASA,

Liliana Ferreira Silva

Annex I

Institutions and associations taking part in the official consortium of the project:

Country	Institution/Association	web page/facebook
<u>Belgium</u>	Centre for European Progression	https://c4ep.eu/
<u>Egypt</u>	Appropriate Communication Techniques for Development Center (ACT)	
<u>Spain</u>	Fundacion Tres Culturas del Mediterráneo	http://www.tresculturas.org/
<u>France</u>	EUROCIRCLE	www.eurocircle.info
<u>Israel</u>	I&EYE	http://iandeye.org/
<u>Italy</u>	Asociazione Trepuntozero	http://www.trepuntozero.org/
<u>Morocco</u>	FOMEJE	https://www.facebook.com/fomeje.morocco
<u>Portugal</u>	Coop CASA	https://coopcasa.wordpress.com/
<u>Tunisia</u>	We Youth Tunisia	https://www.facebook.com/WeyouthTunisia
<u>Turkey</u>	Afyonkarahisar Provincial National Education Directorate	
<u>Palestine</u>	To be confirmed	

Annex II

Activities

Phase I: Preparatory activities for PLUS project

From January to May 2016

Work on questions related to the social economy and their support in the different countries from the part of the government and its policies. This may be worked at a local, regional or national level.

Search of existing tools to support the social economy in the corresponding country. This research may be done through internet.

Conclusion document to be shared with the rest of participants from the other countries in Phase II.

Phase II: International meeting in Seville, Spain

from 17 to 24 July 2016, the first and the second day will be used to arrive and leave the country.

Phase II: International Meeting in Seville, Spain, from 17 to 24 July 2016

17 July 2016. Sunday

Arrival of all participants. Welcoming dinner and walking tour on Seville's city center. Introduction to its history.

18 July 2016, Monday: Tell me why I do like Mondays

This day is totally dedicated to promote contact among participants.
Goal: get to know each other better, who is who

1- Title of the activity: In YOU I trust

This action begins already from the very moment of going out into the street that same day. People will start walking in pairs of two towards the headquarters of the Foundation. One person will have eyes closed and the other one will be in charge of showing the person the way, and telling him/her the places they are passing by. This allows a contact with other person and an effort to trust on the words of the other.

2- Title of the activity: home is where wifi connects automatically



Visit to the different spaces of the foundation, introduction to the artistic techniques from Morocco used in the building. Welcoming words by the managing-director José Manuel Cervera together with the Director of the Youth Andalusian Institute. Short introduction from the different partners by the responsible of each group to talk about each institution/association participating.

3- Title of the activity: **Chapearte**

Goal: Be familiar with the name of the other and know more about him/her

Action: Each person should write the name of the other person on the badge in a creative way by drawing it. Afterwards names will be called and badges distributed. This will be the occasion for everybody to introduce themselves again and tell everybody where they live, what they are doing, studying, etc.

Break

Everyday there will be a break in the morning and in the afternoon, under the title of "TÉ QUIERO!" (in Spanish it means I love you and also I want a tea)

This will be an occasion to share and enjoy cookies from the different countries while having a tea.

4- Title of the Activity: **Here we are**

Revision of the main goals of the activity and the project. Exchange of opinions once in person about the topic. Reminder of the calendar, activities and timing.

13.30-16.00 lunch break

5- Title of the activity: **Life Story**

Showing of the videos sent by each participant with a duration of 2 minutes each. The winner will receive merchandising from the Three Cultures of the Mediterranean Foundation.

Break

Continuation of the activity

20.00 Dinner

19 July 2016, Tuesday

9.00 Arrival to Fundación Tres Culturas

1- wake-up activity: A question of balls

2- 9.15-10.00 Personal lifelong learning process: How to improve key competences I
Learning to learn. Mindfulness.

3.- Title of the activity: **Politicians Listening to Us. Part I**

This will be the first idea sharing session in order to analyze the different conversations held with politicians in the different countries by the participants.

Participants will be working in groups and they will have at their disposal computers and free connection to internet.

Break

4.- Meeting with the President of Confederación Empresarial Española de la Economía Social, (CEPES) <http://www.cepes.es/> and with managers of the enterprise Terapias Ecuestres La Herradura <http://terapiaslaherradura.com/>

Lunch break

5.- Title of the activity: Creative thinking

Activity based on Creative thinking. How to reinforce the capacity to be creative. This will help to analyze a problem from different perspectives and find possible solutions. Increase the potential of creativity everybody has.

Break

5. Title: Politicians Listening to Us. Part II

Continuation of the activity that began in the morning by reviewing the different answers to the questions posed.

Dinner

20 July 2016, Wednesday

Depart from the center by subway to the Pablo de Olavide University

1. Activity: Encounter with professor and political scientist Sami Naïr

Discussion about the situation of the different countries invited and the European Union

Break



2. Activity: visit to the University Pablo de Olavide
3. Activity: Meeting at Seville's townhall and encounter with the responsible in Youth affairs in the city. Visit to the townhall.

Lunch break

4. Activity: Politicians Listening to Us. Part III
Continuation with the activity already began last day

5. Activity: Visit to the enterprise Terapias Equestres la Herradura

Dinner

21 July 2016, Thursday

1. Activity: Visit to the Andalusian Parliament and encounter with a policymaker.

Break

2. Activity: meeting with a politician from the Regional Government of Andalusia.
3. Activity: Politicians Listening to Us. Part IV.

Lunch break

4. Activity: continuation of the previous activity and with the document to be sent.

Break

5. Activity: Meeting with a responsible from the Spanish Youth Council. Ángel Gudiña Canicoba, Responsible of the Commission for International Relationships.
6. Activity: continuation with the common document to be sent to policymakers.

Dinner



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22 July 2016, Friday

1. Activity: Youthpass
2. Activity: Meeting with a person responsible with policy in the euromediterranean zone.

Break

3. Activity: Working on the conclusion document

Lunch break

4. Activity: Continuation with the final report and conclusion document in the residence. Coordination by all partners
5. Activity: Gimkana in the city center.

23 July 2016, Saturday

1. Activity: Self-evaluation of the capacities, attitudes and lessons learnt.
2. Activity: Final report and conclusion document

Break

3. Activity: Distribution of certificates of participation

Lunch break

4. Activity: Visit to the Royal Alcazar of Seville <http://www.alcazarsevilla.org/>

Dinner

5. Activity: Visit to La Carboneria <http://www.levies18.com/>

24 July 2016, Sunday

Departure of all participants in the morning